

## **Bengeo Rural Parish Council**

**To: Cllr Jayne Abery, Cllr Neil Blackaller, Cllr Ron Brett, Cllr Matthew Clutterbuck & Cllr Tony Ellis**

Notice is hereby given that a Meeting of the Parish Council will be held on:

Tuesday 19<sup>th</sup> May 2026 at 7.30 pm at the Tonwell Village Hall, for the purpose of transacting the business set out in the agenda below and all Councillors are hereby summoned to attend.

Members of the press and the public are invited to attend.

**Email: [clerk@bengeoruralparishcouncil.gov.uk](mailto:clerk@bengeoruralparishcouncil.gov.uk) Website: [www.bengeoruralparishcouncil.gov.uk](http://www.bengeoruralparishcouncil.gov.uk)**

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### **AGENDA**

26/27 001 – Election of Chairman

002 – Election of Vice Chairman

003 – To receive & accept apologies for absence.

004 - Declarations of interest

- a – receive declarations of interest from Councillors for items on the agenda
- b – receive written requests for dispensation for declared able interests.
- c – to grant any requests for dispensation as appropriate

005 - To approve the minutes of January 2026 and March 2026

006 – Public Participation

007 – Internal Audit

- a – Acceptance of Internal Audit Report – 2025/26 and actions

008 - Audit requirements for the year ending 2025/2026

- a - To approve the Annual Accounts 2025/2026
- b - To approve the Annual Internal Auditor Report for the year 2025/2026
- c - To approve Section 1, the Annual Governance Statement 2025/2026
- d - To approve Section 2, Accounting Statements 2025/2026
- e - To agree the dates for the public rights period 3 June 2026 – 14 July 2026

009 - To consider any Planning Applications

None

010 – Finance

- a – Approval to pay future invoices as per budget for the below suppliers for the year: -
  - TWN Contracting – ground maintenance
  - Dacorum Council – payroll and processing
  - Morello Lite (Shy Studios) – Website maintenance
  - HAPTC – Internal Audit and subscription
  - Tonwell Village Hall – Hire of venue
  - East Herts – bin emptying & Annual Playground Inspection
  - Insurance Renewal

PKF – External Auditors  
Broadmead Leisure – Quarterly Playground Inspections  
NPower

b - To review and agree latest financial position including bank reconciliation to cash book and confirm powers to spend for all items paid since last meeting.

Invoice paid since last meeting

TWN Contracting	Dacorum CVS – Payroll and admin fees
Shy Studios (Morello Apps)	Broadmead Leisure
GreenSpace	HAPTC Subs
MS Renewal - Expenses	NPower
Malwarebytes - Expenses	

c - To review and note the budget vs spend to date for 2026/27

d – Review of Assets and Insurance cover

e – Acceptance of quotes

Insurance Renewal - £544.15

011 – Updates from Parish Representatives: -

- Chapmore End
  - Pond advice
- Tonwell
- Crouchfields

*Victoria Preuss*