

Bengeo Rural Parish Council

To: Cllr Jayne Abery, Cllr Neil Blackaller, Cllr Matthew Clutterbuck & Cllr Tony Ellis

Notice is hereby given that a Meeting of the Parish Council will be held on:

Wednesday 8th October 2025 at 7.00 pm at the Tonwell Village Hall, for the purpose of transacting the business set out in the agenda below and all Councillors are hereby summoned to attend.

Members of the press and the public are invited to attend.

Email: bengeoruralparishcouncil@outlook.com **Website:** www.bengeoruralparishcouncil.co.uk

AGENDA

25/26 022 – To receive & accept apologies for absence.

023 - Declarations of interest

- a – receive declarations of interest from Councillors for items on the agenda
- b – receive written requests for dispensation for declared able interests.
- c – to grant any requests for dispensation as appropriate

024 - To approve the minutes from May 2025 (a) and July 2025 (b)

025 – Public Participation

026 – Internal Audit

- a – Internal Audit Tracker - approve actions to be closed
- b – Acceptance of Updated Standing Orders – 2025
- c – Acceptance of Updated Financial Regulations – 2025 – Clause 7.4
- d - Annual Review of the Effectiveness of Internal Controls – Acceptance of External Audit findings
- e – Appointment of Data Protection Officer
- f – Approval of Draft Equality and Diversity Policy & Draft Grievance Policy

027 - To consider any Planning Applications

- a – Planning application - 3/25/0908/HH – Staff Houses - Granted

028 – Finance

- a - To review and agree latest financial position including bank reconciliation to cash book and confirm powers to spend for all items paid since last meeting.
Invoice paid since last meeting

HUL Property – Gates Dacorum CVS – Payroll
Shy Studios (Morello Apps) PKF – External Auditors

b – To review and note the budget vs spend to date for 2025/26

c – Quotes

Repair gate and post – Tonwell Field - £400

d – Approval request - Invoices to be paid

Setter – Picnic benches and swings - £1,795.93

Setter – Playground sign - £1,263.80
Playground operational inspection - £78
Website Domain (claimed via expenses) - £15.59
ICO Subscription (claimed via expenses) - £52

029 – Updates from Parish Representatives:-

- Chapmore End
- Tonwell
 - Playground Operational inspection report
- Crouchfields

030 – Items to Note

a – Accident at A602 on 9th September 2025

Victoria Preuss