

Bengeo Rural Parish Council Meeting 17th June 2024

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MINUTES

<u>Present:</u>		<u>In Attendance:</u>
Cllr Tony Ellis (Chair)	Cllr Matthew Clutterbuck	Victoria Preuss – Clerk
Cllr Jayne Abery	Cllr Matthew Lezemore	Local Cllr – Aubrey Holt
Cllr Neil Blackaller		

24/25 – 025	Apologies None
24/25 – 026	Declarations of Councillors’ interests pertaining to agenda items. None
24/25 – 027	Minutes from 20 th May 2024 were approved
24/25 – 028	Public Participation None
24/25 – 029	Audit requirements for the year ending 2023/2024. The Parish Council reviewed the sections of the AGAR for 2023/2024. a – The Parish Council approved the Annual Accounts 2023/2024 b – The Parish Council approved the Certificate of Exemption for 2023/2024 c – The Parish Council approved the Annual Internal Audit Report for 2023/2024 d – The Parish Council approved Section 1, the Annual Governance Statement 2023/2024 e – The Parish Council approved Section 2, Accounting Statements 2023/2024 f – The Parish Council approved the public rights period to be 20 June 2024 – 31 July 2024. As each section was approved, the Chair and Parish Clerk / RFO signed each section as required.
24/25 – 030	Internal Audit Report a – The Parish Council accepted the HAPTC Internal Audit Report and actions for the financial year 2023/2024. The action tracker will be a standing item on future agendas to monitor progress.
24/25 – 030(1)	Planning Applications a – Paynes Hall. The application was noted by the Parish Council and no objections raised.
24/25 – 031	Finance a – The latest financial position was presented and noted. The Parish Council also noted that two invoices have been paid since the last meeting. The invoices were both within the budget for 2024/2025. A verbal update was provided concerning the bank balance and spend against budget.

	<p>b – The Parish Clerk requested approval to use HAPTC Internal Audit Services for the 2024/25 end of year audit at an anticipated cost of £310.</p>
24/25 – 032	<p>Parish Updates</p> <p><u>Chapmore End</u></p> <p>The faded four red slow road marking on the B158 have been reported to Highways for repair and repainting. The fault has been acknowledged and the Parish Clerk is awaiting an updated. Local Cllr Aubrey Holt suggested to the Parish Council that the Hertfordshire PCC sometimes has funding available for speed awareness signs. The Parish Clerk commitment to making contact and will copy in both the Local Cllr and District Cllr in support of the request.</p> <p>It was also reported that the litter bin had not been emptied for a number of weeks. The Parish Clerk will contact the Operations Team about the bin.</p> <p><u>Tonwell</u></p> <p>It was noted that the bus turnaround has had been mowed by Highways, but as agreed at previous meeting, the greens at the entrance to Barley Croft will be mowed by the Parish Council contractor.</p> <p>Cllr Clutterbuck provided an update on the playground. Cllr Clutterbuck is in the process of completing the grant application form for funding to buy new play equipment for the new play area that is being created in the field. The Parish Council supports and endorses the grant submission form. The full terms of the grant is not yet known, but the Parish Council will provide match funding by covering the maintenance costs of the equipment. Also, it must be spent by March’25. Local Cllr Aubrey Holt will contact the planning department to confirm if the new area would require any planning permission.</p> <p><u>Crouchfields</u></p> <p>No issues were raised.</p>
24/25 – 033	<p>Items to note</p> <p>At the end of the meeting Cllr Lezmore handed in his resignation.</p> <p>Following a discussion, it was agreed to rationale the number of meetings for the rest of the year. The meeting dates on the meeting boards will be updated. The meetings in July and October have been cancelled.</p> <p>Local Cllr Aubrey also make the Council aware of a commitment that the local land owners had made concerning fly-tipping. Woodhall Estate have asked that is any fly-tipping is seen on their land, as well as it being reported to East Herts, can it also be reported to Woodhall.</p>
<p>Date of Next Meeting</p> <p>16 September 2024</p>	