

Bengeo Rural Parish Council Meeting 19th May 2026

Email: clerk@bengeoruralparishcouncil.gov.uk Website: www.bengeoruralparishcouncil.gov.uk

MINUTES

<u>Present:</u>		<u>In Attendance:</u>
Cllr Tony Ellis (Chair)	Cllr Matthew Clutterbuck	Victoria Preuss – Clerk
Cllr Jayne Abery	Cllr Neil Blackaller	Cllr Aubrey Holt

26/27 – 001	Election of the Chair Cllr Matthew Clutterbuck proposed Cllr Tony Ellis for Chairman. Cllr Jayne Abery seconded Cllr Tony Ellis for Chairman. Cllr Tony Ellis elected as Chair
26/27 - 002	Election of the Vice Chair Cllr Jayne Abery proposed Cllr Matthew Clutterbuck for Vice Chairman. Cllr Neil Blackaller seconded Cllr Matthew Clutterbuck for Vice Chairman. Cllr Matthew Clutterbuck for Vice Chair.
26/27– 003	Apologies Apologies were noted from Cllr Ron Brett
26/27 – 004	Declarations of Councillors’ interests pertaining to agenda items. None
26/27 - 005	Minutes Minutes from the meetings held on the 16 th March and 19 th January 2026 were approved.
26/27 - 006	Public Participation Cllr Aubrey Holt provided an update on plans to move to an Unitary Authority structure. The preferred structure is due to be released in July.
26/27 - 007	Internal Audit Report a - The Parish Clerk provided an overview of the Internal Audit report. The Parish Council accepted the HAPTC Internal Audit Report and actions for the financial year 2025/2026. The action tracker will be a standing item on future agendas to monitor progress.
26/27 - 008	Audit requirements for the year ending 2025/2026. The Parish Council reviewed the sections of the AGAR for 2025/2026. a – The Parish Council approved the Annual Accounts 2025/2026 b – The Parish Council approved the Annual Internal Audit Report for 2025/2026 c – The Parish Council approved Section 1, the Annual Governance Statement 2025/2026 d – The Parish Council approved Section 2, Accounting Statements 2025/2026 e – The Parish Council approved the public rights period to be 3 June 2026 – 14 July 2026. As each section was approved, the Chair and Parish Clerk / RFO signed each section as required.
26/27 - 009	Planning Applications

	Outcome of planning application
26/27 - 010	Finance a – The Parish Clerk requested approval from the Parish Council to pay all future invoices relating to items provided by the below suppliers in line with the approved budget for 2026/27 – TWN Contracting – ground maintenance Dacorum Council – payroll and processing Morello Lite (Shy Studios) – Website maintenance HAPTC – Internal Audit and subscription Tonwell Village Hall – Hire of venue East Herts – bin emptying Insurance Renewal PKF Littlejohn– External Auditors Broadmead leisure – Quarterly Playground Inspections NPower b - The latest finance sheet including invoice details, powers to spend and reconciliation to the cash book was presented to the Parish Council for review and their approval. The Parish Council approved the finance sheet as presented as well as noting the invoices that had been paid since the last meeting. c – The spend to date against budget was reviewed and noted. d – In accordance with the Standing Orders, the current asset register for the Parish Council was presented. This was reviewed and noted. The Parish Clerk also confirmed that the items on the asset register are included on the insurance policy. e – Acceptance of quotes – The insurance renewal quote had been received from Zurich, The renewal quote was approved and accepted.
26/27 - 011	Parish Updated <u>Chapmore End</u> Following the assistance of Cllr Aubury Holt, Cllr Ron Brett has been liaising with Countryside & Rights of Way Service – Hertfordshire County Council concerning the pond in Chapmore End and what maintenance may be needed. An assessment was provided and circulated to the parish Council, and quotes will be needed to determine the costs of the work highlighted. It was also noted that there had been some recent fly tipping along the BOAT, but it had been reported. The Parish Council also noted the recent resurfacing of the B158 road, and the lack of road markings. The Parish Council are expecting the SLOW road markings to be reinstated. This will be monitored. <u>Tonwell</u> The Council noted that recently there had been an increase in the amount of litter at both the village entrance and exit. Residents have been clearing the litter. The Parish Council's contractors had carried out some hedge trimming in the village at the request of the residents, as it was overgrown. <u>Crouchfields</u> No issue raised
Date of Next Meeting 13 July 2026	